

## Timeline for Proposed Charter Amendment: Municipal Filing Fees

### TIMELINE FOR ADMINISTRATIVE APPROVAL

[Unanimous Vote by Council & Mayoral Approval]

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- MAY 5** = Charter Commission conducted public hearing on proposed amendment. Proposal transmitted to City Council, referred to IGR Committee. **[Minn. Stat. § 410.12, subd. 7]**
- JUN 5** = IGR Committee conducts public hearing on proposed amendment.
- JUN 13** = City Council acts on the proposal; passage requires a unanimous (13-0) vote.
- JUN 18** = Mayor approves or vetoes proposal: if approved, submitted to City Clerk for publication; if vetoed, proposal fails.
- JUN 21** = Ordinance (proposal) is published.
- JUL 22** = Last day for protest period; valid petition protesting adoption of new filing fees requires signatures by registered voters equal in number to 5% of the number of registered voters in the city or 2,000 registered voters, whichever is less.
- JUN 27** = *Final date for action by City Council on the proposed amendment, per statute.*
- JUL 2** = *Mayor acts on proposal (same above).*
- JUL 5** = *Ordinance (proposal) is published.*
- AUG 5** = *Last day for protest period; valid petition protesting adoption of new filing fees requires signatures by registered voters equal in number to 5% of the number of registered voters in the city or 2,000 registered voters, whichever is less.*
- JAN 2** = New filing fees become effective.

### TIMELINE FOR REFERENDUM

[Submission to Voters for General Election]

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- MAY 5** = Charter Commission conducted public hearing on proposed amendment. Proposal transmitted to City Council, referred to IGR Committee.

*[If IGR/City Council fails to achieve unanimous vote]*

- JUL 2** = Charter Commission formulates ballot question on filing fee proposal and refers to City Council (IGR) for approval.

**JUL 8** = *Last day for Charter Commission to submit ballot questions, 17 weeks prior to date of General Election.*  
**[Minn. Stat. § 410.12, subd. 1]**

- JUL 10** = IGR Committee may recommend affirmative action on ballot question as submitted by Charter Commission, or may substitute its own ballot language for consideration by City Council.
- JUL 18** = City Council acts on proposed ballot question by majority vote (7). The Council can approve the original ballot question submitted by the Charter Commission or the substitute question recommended by IGR, but cannot make any other or further changes.
- JUL 23** = Mayor approves or vetoes the action; if approved, submitted to City Clerk for publication; if vetoed, returned to Council for possible over-ride (two-thirds vote).
- JUL 26** = Resolution submitting ballot question is published.
- AUG 22** = Final date for City Clerk to submit ballot question (74 days before election) to the County Auditor.  
**[Minn. Stat. 205.16, subd. 4]**
- NOV 4** = **2014 General Election.**  
**[Passage requires affirmative action of 51% of all voters who vote on the ballot question.]**
- JAN 2** = New filing fees become effective.